

Program

Milestones

PROGRAM MILESTONE	STARTS	TIME
One-on-one call with TSR team! <ul style="list-style-type: none"> Learn about what you can expect from the program Receive a link to the safety culture survey 	Week 2	45 mins
TAKE ACTION: Survey your Employees <ul style="list-style-type: none"> Distribute the quick 10 minute survey to your employees 	Week 2	10 mins
Meet the Group! <p>Pre-read: FOCUS on Fleet Safety Program Guide</p> <ul style="list-style-type: none"> Meet the cohort Discuss the program Learn how to access the Focus on Fleet Safety Portal 	Week 3	1 hr
Workshop 1: Vision Zero Roadmap <p>Pre-read: Content</p> <ul style="list-style-type: none"> Establishing a vision zero mindset. Presenter: NYC DACS The business case for safety. Presenter: TBD <i>Craft a safety vision statement for your organization</i>	Week 4	45 mins
Workshop 2: Compliance, Culture & Leadership <p>Pre-read: FOCUS on Leadership Best Practices Guide</p> <ul style="list-style-type: none"> Compliance: SMS Standards. Presenter: Republic Services Culture: The FOCUS on Safety. Presenter: Qworky Leadership: Ensuring compliance by strengthening culture. Presenter: UPS <i>Apply the FOCUS model to your role as a leader</i>	Week 5	45 mins
TAKE ACTION: Complete the FOCUS Fundamentals eLearning modules Resources <ul style="list-style-type: none"> Access modules through the FOCUS on Fleet Safety Portal 	Weeks 5-6	30 mins
Workshop 3: Action Planning <p>Pre-read: Personalized Survey Report</p> <ul style="list-style-type: none"> Indicators of Performance. Presenter: Qworky or Council Champion How to read your report. Qworky <i>Construct an action plan (using survey results and best practices)</i>	Week 6	45 mins
Workshop 4: Technology & Telematics <p>Pre-read: FOCUS on Technology Best Practices Guide</p> <ul style="list-style-type: none"> Learn about available technology and telematics. Presenter: Volpe Discuss implementation with the specialists. Presenter: Action Auto Group 	Week 7	45 mins
TAKE ACTION: Form an Internal Telematics "Group / Team" <ul style="list-style-type: none"> Team Goals: Decide on vendor and work together to manage change 	Week 7	1 hr
TAKE ACTION: Decide on Vehicle Safety Technology Vendor Resources <ul style="list-style-type: none"> FOCUS on Technology Best Practices Guide Technology Quick Guide 	Weeks 8-9	approx. 5 hrs
Implement Technology with the help of our expert installers!	Week 10-13	approx. 10 hrs

<p>Workshop 5: Training & Development</p> <ul style="list-style-type: none"> □ Pre-read: FOCUS on Training and Development Best Practices Guide □ Learn about benefits of a well-trained workforce □ Discuss the implementation of your free development programs 	Week 14	45 mins
<p>TAKE ACTION: Train-the-Trainer Development for selected Trainers / Mentors</p> <p>Resources</p> <ul style="list-style-type: none"> □ eLearning modules: (1) Training Fundamentals (2) Coaching for Safety 	Week 14-15	30 mins
<p>TAKE ACTION: Driver Development Training Program</p> <ul style="list-style-type: none"> □ Begins with workshop <p>Resources</p> <ul style="list-style-type: none"> □ Online curriculum □ Optional skills course exercises and Behind-the-Wheel (BTW) training guide 	Week 16 - 21	2-3 weeks
<p>TAKE ACTION: Start using the Technology to Coach your Drivers</p> <p>Resources</p> <ul style="list-style-type: none"> □ Coaching guide □ Communication checklists 	Week 21	On-going
<p>TAKE ACTION: Survey your employees</p>	Week 23	5 mins
<p>TAKE ACTION: Start the On-Going Safety Culture Campaign</p> <ul style="list-style-type: none"> □ Begins with workshop <p>Resources</p> <ul style="list-style-type: none"> □ Safety culture kits (includes videos, posters, coaching cards) 	Week 16 or 24	Approx. 1 hr
<p>Executive Coaching</p> <ul style="list-style-type: none"> □ Structured coaching during weekly or bi-weekly sessions <ul style="list-style-type: none"> □ Sessions focus on strengths, progress, opportunities, and overcoming challenges □ On-call coaching <ul style="list-style-type: none"> □ Coaching consultants will be available for as-needed consultation and troubleshooting 	Weeks 6 - 48	20 mins per session
<p>Peer-to-Peer Learning Opportunities</p> <ul style="list-style-type: none"> □ Structured online engagement □ Access the portal to read and send messages related to specific topic areas □ On-call advice from peers □ Lunch and learns □ Participate in monthly lunch and learns via zoom (lunch will be delivered to you!) 	Weeks 16 - 48	
<p>TAKE ACTION: Survey your Employees</p> <ul style="list-style-type: none"> □ Distribute the quick 10 minute survey to your employees 	Week 48	10 mins